



Welcome to the 2024-2025 school year (SY24-25) with DC Public Schools! Please complete this enrollment packet for the upcoming SY24-25. Step-by-step instructions are included below. You can locate all documents online at <https://enrolldcps.dc.gov/>.

Translations are available in Amharic, Chinese, French, Spanish, and Vietnamese. DCPS is committed to protecting the right of every student to attend public school regardless of immigration status or national origin. Accordingly, DCPS allows all eligible District of Columbia residents to attend its schools without inquiring about a student's or family's immigration status.

At DCPS it is our mission to ensure that each of our schools provides a world-class education that prepares ALL our students, regardless of background or circumstance, for success in college, career, and life. It is an honor and a privilege to serve all students, and we look forward to another wonderful school year.

## Step 1. Complete the forms in this packet.

- A. Enrollment Form
- B. Residency Verification Form
- C. Technology Form
- D. Consents
- E. Notifications of Student and Parent/Guardian Rights
- F. Universal Health Certificate

Additional forms are located at <https://enrolldcps.dc.gov/>.

## Step 2. Gather your supporting documents. Supporting documents may be required to enroll your student:

### **New to DCPS** (*never previously attended a DC public school*)

- A. One proof of age – examples include a birth certificate, hospital records, previous school records, passport, or baptismal certificate
- B. Proof of residency – see *Residency Verification Form* for a complete list of acceptable documents and verification methods
- C. Home language survey – see *Enrollment Form* for this survey

### **Returning to a DCPS school**

- Proof of residency – see *Residency Verification Form* for a complete list of acceptable documents and verification methods

## Step 3. Submit the packet and any supporting documents to your student's school enrollment team.

## Step 4. Mark your calendar to complete the Free and Reduced-Price Meals (FARM) Application.

The FARM application to determine household eligibility for free lunch will be available July 1 for the upcoming school year. The list of this year's schools that have paid lunch as well as the application are available at <https://dcps.dc.gov/farm> or at your school's front office. Families **must** re-submit this application annually.

Please note DCPS is required by law to annually verify the District residency of each family seeking to enroll in DCPS. DCPS conducts residency verification upon enrollment (residency must be verified within **ten calendar days** from the date the student first seeks to enroll). If you are unable to verify District residency in accordance with District requirements or fail to agree to pay non-resident tuition, your student will be at risk for exclusion from DCPS. For any questions, please contact the DCPS Enrollment Team at [enroll@k12.dc.gov](mailto:enroll@k12.dc.gov).

There are three admission methods for enrollment in DCPS: by right, by My School DC Lottery, and by Formal Placement. Every compulsory age student who lives in Washington, DC, has at least one right-to-attend or "in-boundary" DCPS school per grade band — a school where they can enroll at any time. Identify your in-boundary school at <https://enrolldcps.dc.gov/node/41>. For additional information related to admission methods, please review the DCPS Enrollment and Lottery Handbook: <httpunles://enrolldcps.dc.gov/node/66>.

**Notice of Non-Discrimination:** *In accordance with state and federal laws, the District of Columbia Public Schools does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, family status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an interfamily offense, or place of residence or business. For the full text and additional information, visit <http://dcps.dc.gov/non-discrimination>.*