

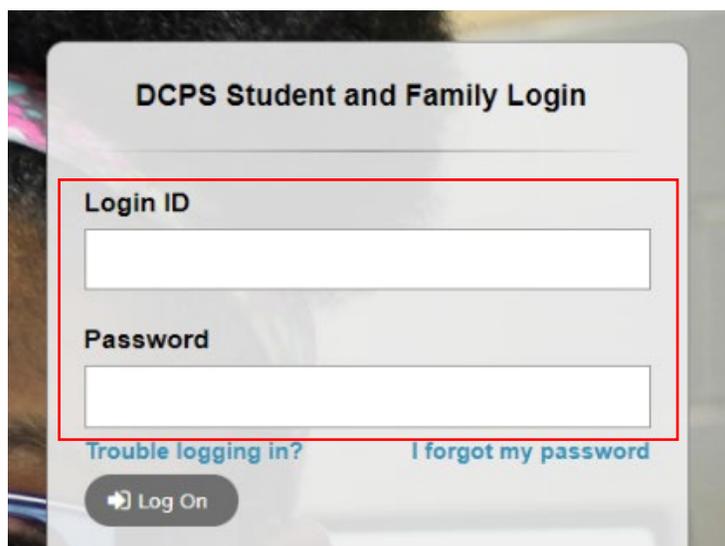
学年家长在线注册指南

创建和访问帐户

本文件指导家长完成帐户创建和访问过程。从未注册过 DCPS 的新生家长将创建一个新帐户。返校学生家长将使用现有的 Aspen 家长门户网站登录信息。

访问在线注册：返校学生的家长

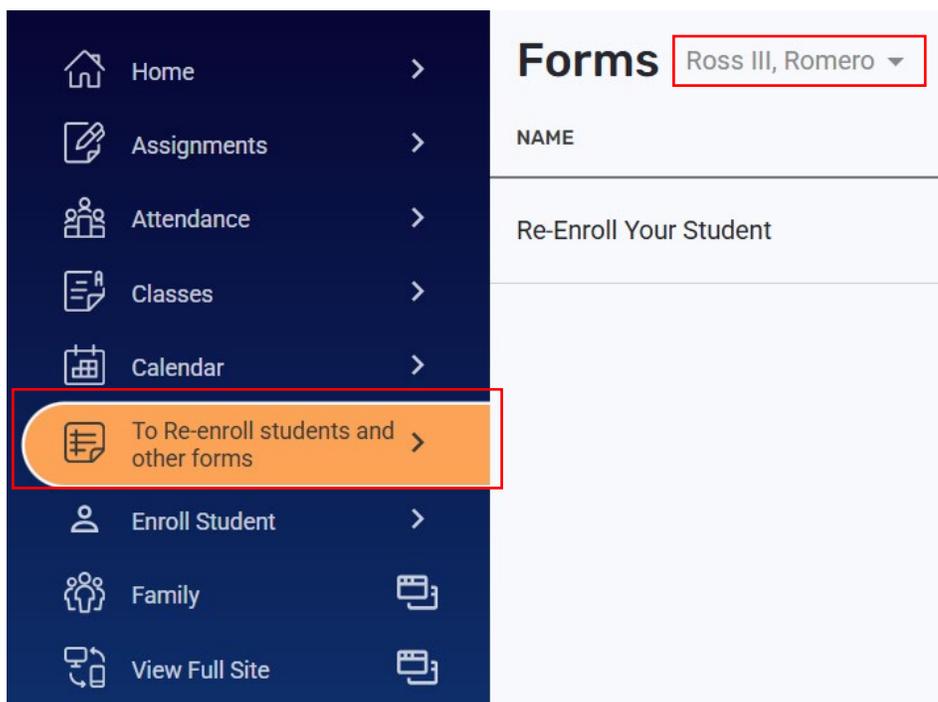
1. 确认您可以访问 [Aspen 家长门户网站](#)。



- a. 如果您成功登录您的家长门户网站帐户，请使用相同的电子邮件地址作为登录 ID 和密码登录在线注册平台: <https://aspen.dcps.dc.gov/aspen-login/go>
 - b. 如果您以前使用过 Aspen 家长门户网站但无法登录或者您认为自己有帐户，请使用“**I forgot my password**”选项。输入您向学校提供的电子邮件地址作为登录 ID，然后选择“**I forgot my password.**”按照步骤操作。
 - c. 如果您从未访问过您的家长门户网站帐户或无法重设密码，请联系您的学校注册联系人，并要求他们检查您在 Aspen 中输入的电子邮件地址是否正确。
2. 登录在线注册平台: <https://aspen.dcps.dc.gov/aspen-login/go>



The image shows the login page for District of Columbia Public Schools. At the top left is the school district logo. Below it are two input fields: "Email Address" and "Password", both highlighted with a red border. Underneath the password field are two links: "I forgot my password" and "Trouble logging in?". There are two buttons: a blue "Log In" button and a white button with a blue border labeled "Request Aspen Account or Resend Verification Email". At the bottom, there is a "Privacy Information" link, a copyright notice "Copyright © 2003-2024 Follett School Solutions, LLC.", and the text "All rights reserved."



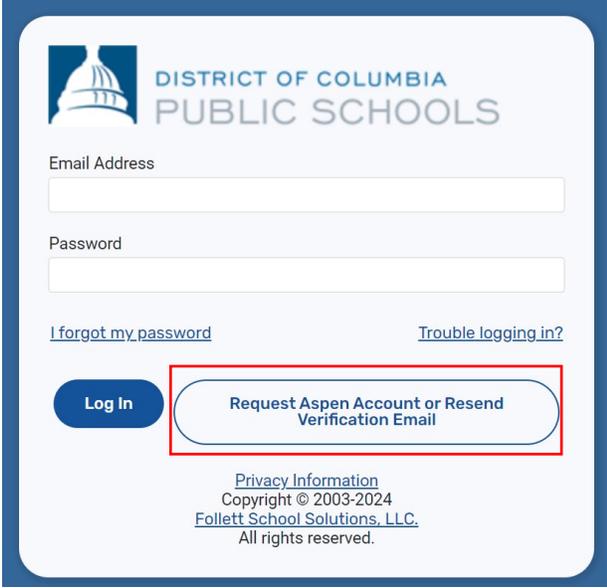
The image shows a navigation menu on the left and a "Forms" section on the right. The navigation menu is dark blue with white icons and text. The "Forms" section is light blue and features a dropdown menu with "Ross III, Romero" selected, highlighted with a red border. Below the dropdown is a table with a header "NAME" and a row containing "Re-Enroll Your Student". The menu item "To Re-enroll students and other forms" is highlighted with a red border.

NAME
Re-Enroll Your Student

3. 从侧面选项卡中选择**“To Re-enroll students and other forms”**，在页面顶部找到学生的姓名，然后选择**“New”**以重新注册。

访问在线注册：新生家长

1. 访问在线注册平台: <https://aspen.dcps.dc.gov/aspen-login/go>
2. 建立一个帐户。
 - a. 点击“**Request Account**”按钮。



- b. 如果您的孩子（们）从未就读过 DCPS，请选择“Click or tap here”按钮。

Create Your DCPS Aspen Account

[Click or tap here](#) If your student(s) have never attended DCPS.

[Click or tap here](#) to have the account verification email resent.

- c. 按照提示操作，提供有效的电子邮件地址并创建密码。填写“**Personal Information**”和“**Account Information**”选项卡。

Create Your Aspen Account

PERSONAL INFORMATION ACCOUNT INFORMATION

First Name

Last Name

Address Line 1

Address Line 2 (Optional)

City

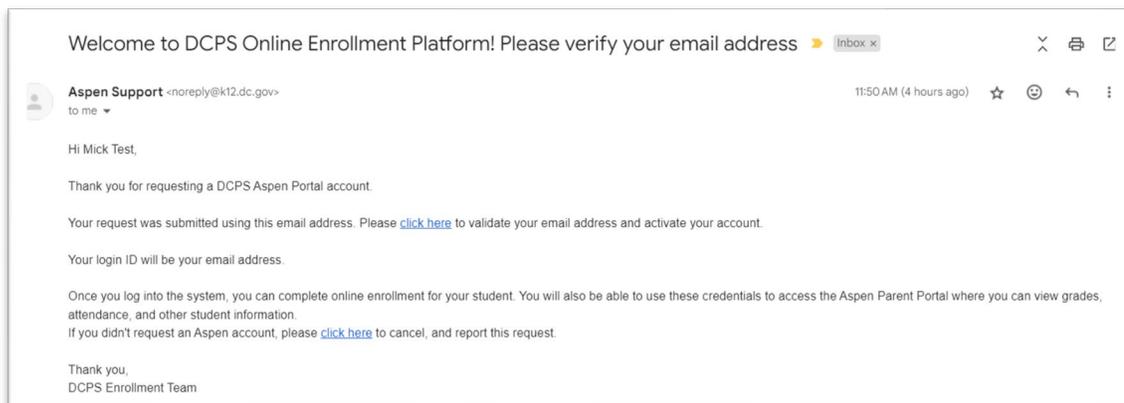
State/Province
AK ▾

Postal Code

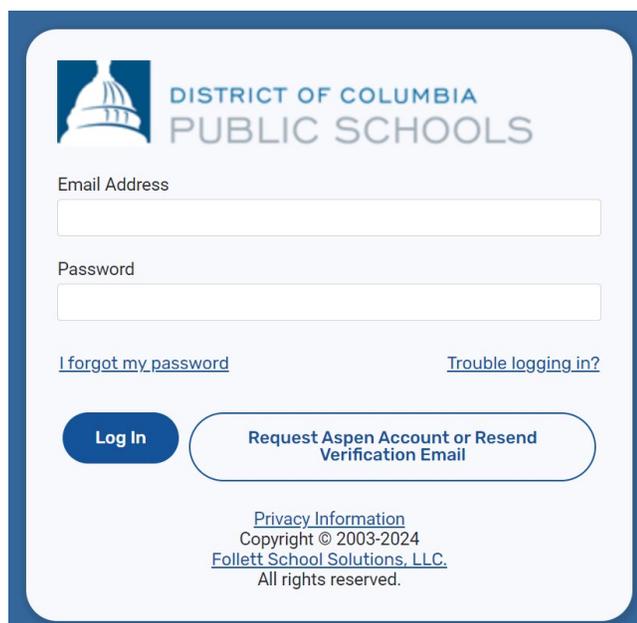
Primary Phone

[Previous](#) [Next](#) [Close](#)

3. 验证您的帐户。
 - a. 验证电子邮件将发送到您指定的电子邮件地址。如果您没有收到验证电子邮件，请检查您的垃圾箱或垃圾邮件。



- b. 请点击电子邮件中的确认链接来验证您的帐户。
- c. 完成后，您的帐户将被激活，您将可以使用刚才输入的电子邮件和密码登录。



4. 返回在线注册平台并使用创建的电子邮件地址和密码登录。
5. 登录后，从侧面选项卡中选择“**Enroll Student**”，然后选择“**Initiate**”开始在线注册过程。

Follett Aspen®

- Home >
- Enroll Student >**
- View Full Site

New Student Enrollment



There are no active student enrollments. Start one by clicking the "Initiate" button.

Initiate